* **Call to Order**
	+ Ensure quorum: 14 members
	+ Excused Absences:
	+ Approval of Agenda
* **Opening Ceremonies**
	+ Welcome
* **Circulation of names and volunteer hours –** Agnes Martin, Historian

**Presentation and Approval of the Minutes of Association Meeting May 18th 2023**

* + Appoint committee of three to read minutes of August 17, 2023 Association Meeting
* **Principal’s Report-** Jill Johnson
* **OFFICER APPOINTMENTS**
* **Executive VP-** Leslie Abelia makes motion to ratify
* **Officer Reports**
* **Executive Vice President**- Leslie Abelia

Presentation & Approval of proposed 2022-2023 calendar

Leslie- motion to approve

* **1st Vice President Room Reps**- Jenna Dorman
* **2nd Vice President Legislation**- Libby Minarik
* **3rd Vice President Membership**- Jasmine Tuzon-Mariano
* **Communications-** Michelle Hildreth
* **Financial Reviewer-** Vanessa Andrade
* **Parliamentarian-** Kari Kim

By Law Review Committee appointment

* **Financial Reports**
	+ **Treasurer’s Report** – Heather Ortega, Treasurer
	+ Present Treasure Reports
		- May
		- June
		- July
	+ Bills to be Ratified/Paid- motion to ratify checks inclusive
	+ Presentation & Approval of proposed 2022-2023 Budget
	+ Motion to Adopt Budget
	+ **Financial Report** – John Taylor Financial Secretary
	+ Present Financial Secretary Reports
		- May
		- June
		- July
		- Annual
	+ **Release funds** – Heather Ortega, Treasurer, *motion to release funds*
	+ Boo Bash $15,000
	+ Book Fair $500
	+ Breakfast with Buddies $1000
	+ Bank Fee Expenses $200
	+ Charitable Trusts Annual Filing Fee $25
	+ Hospitality- Staff Appreciation $1000
	+ Department of Justice Raffle Fee $20
	+ Hospitality- Association Meetings $300
	+ Hospitality- Staff Appreciation $1000
	+ Association Meeting Expenses $200
	+ Burbank Council PTA Assessment $400
	+ Burbank Council Liability insurance $258
	+ President’s Reimbursement Fund $500
	+ Zoom $180
	+ Officer Expenses $400
	+ Reflections $750
	+ Red Ribbon Week $750
	+ Pirate Gear $5000
	+ Room Reps $150
	+ Field Trips $12,000
	+ Kindness Campaign $500
	+ Readathon $600
	+ Weebly Website $150
	+ Weebly Domain $100
	+ Tax Filing $500
	+ Square Fees $1000
	+ Stripe Fees $1000
	+ Membership Drive $500
	+ Membership Rewards $100
	+ Instillation Expense $100
	+ Council Meeting Expenses $100
	+ PBIS $500
	+ Garden Program $6975
	+ Garden Supplies $750
	+ Walk/Ride/Roll to School Day $400
	+ Parent Program $500
	+ Eco Committee $300
	+ DEI $1000

* **New Business**
	+ **Ratification of Chairs-** Leslie Abelia, Executive VP, motion to approve
* **Executive VP-** Leslie Abelia makes motion to ratify
	+ *Boo Bash- Juliette Loong, Jasmine Tuzon-Mariano & Leslie Abelia*
	+ *Book Fair- Leslie Abelia*
	+ *Diversity, Equity & Inclusion- Libby Minarik*
* *Eco Committee – Andrea Schowengerdt*
	+ *Garden- Kim Zendejas*
* *Kindness Committee – Libby Minarik*
	+ *PBIS- Anne Askernese*
	+ *Read A Thon- Jen Asbury & Leslie Abelia*
	+ *Red Ribbon Week- Kari Kim*
	+ *Staff Appreciation- Jasmine Tuzon-Mariano, Jenna Dorman, Michelle Hildreth & Leslie Abelia*
	+ *Valentine’s Day Activity- Belinda Ryan*
	+ *Walk & Ride to School Day- Agnes Martin*
	+ *Yearbook- Juliette Loong*
	+ *Parent Program- Lindsay Gamache*
* **PTA Chairperson Reports**
* Eco Committee- Andrea Schowengerdt
* Book Fair- Leslie Abelia
* Read A Thon- Leslie Abelia/Jen
* Garden- Kim/Jen
* Boo Bash-Juliette Loong/Tim Kartiala
* DEI- Libby Minarik
* Kindness- Libby Minarik
	+ **OPEN Chair Positions** – Leslie Abelia, Executive Vice President –

 List open chairs & invite people to contact you for information/interest

* + - Breakfast with Buddies
		- Reflections
		- Holiday Boutique
		- Honorary Service Awards
		- Hospitality
		- See’s Candy Shop
		- Science Night
		- Kindness Committee – CO CHAIR w/Libby
		- DEI- CO CHAIR w/Libby
* **President’s Report** – Jennifer Asbury, President
	+ Let’s Talk with John Paramo - Questions due September 10th
	+ Ed100.org
	+ Volunteer Clearance Reminder
* **Adjournment**

**Dates to Remember:**

**August 18 FFS Back to School Picnic 5:30-7:30p**

**August 23-30th Scholastic Book Fair – Library**

**August 24 Back to School Night**

**August 25 to September 5 Read A Thon**

**September 21 PTA/FFS Association Meeting - 6:30PM Library & Zoom**

**October 6 Reflections Submission Deadline - 3:30PM**