

# ALL HANDS ON DECK! BE A ROOM REP!

**What's a Room Rep?** They are the primary liaison between PTA, Families for Stevenson (FFS) and our Teachers & Staff and the parents in their classroom. Every class has one or more Room Representatives (RR), and we need YOU!

Being a Room Rep is a great way to stay connected to your child and the activities in their classroom, get to know other parents, build community at our school, and help make a difference in the lives of our students.

Each class will have a "Lead" RR and usually also supporting RRs who will help the Lead. RRs can be new parents to the school. RRs can be working parents. RRs can do most responsibilities from home and on their own time. The time commitment is low. And PTA's VP of Room Rep will help you all year long!

Responsibilities vary but may include the following:

- Be the liaison between the teacher, parents, and PTA/FFS
- Email parents about classroom needs and school updates
- Email parents about PTA and FFS events and programs
- Encourage classroom parents to join and participate in PTA/FFS programs
- Organize class gifts for teachers and staff
- Organize class playdates
- Help facilitate camaraderie with parents in the classroom
- Contact new or uninvolved families– assure them that they are welcome and are needed!

If you are interested in being a Room Rep, *and once you learn your child's class assignment*, please fill out the google form <https://forms.gle/f7Akk98zW7mjXEFe9> or email the following information to [ptaroomrep@stevensonpirates.org](mailto:ptaroomrep@stevensonpirates.org) by **Monday, August 21:**

*Teacher*  
*Your Name*  
*Child's Name*  
*Your Phone Number*  
*Your Email Address*  
*Lead/Supporting/Neither?*

Stevenson Elementary

**PTA**<sup>®</sup>

*everychild.one voice.*<sup>®</sup>