* **Call to Order**
  + Ensure quorum: 14 members
  + Excused Absences:
  + Approval of Agenda
* **Opening Ceremonies**
  + Welcome
* **Circulation of names and volunteer hours –** Agnes Martin, Historian

**Presentation and Approval of the Minutes of Association Meeting May 18th 2023**

* + Appoint committee of three to read minutes of August 17, 2023 Association Meeting
* **Principal’s Report-** Jill Johnson
* **OFFICER APPOINTMENTS**
* **Executive VP-** Leslie Abelia makes motion to ratify
* **Officer Reports**
* **Executive Vice President**- Leslie Abelia

Presentation & Approval of proposed 2022-2023 calendar

Leslie- motion to approve

* **1st Vice President Room Reps**- Jenna Dorman
* **2nd Vice President Legislation**- Libby Minarik
* **3rd Vice President Membership**- Jasmine Tuzon-Mariano
* **Communications-** Michelle Hildreth
* **Financial Reviewer-** Vanessa Andrade
* **Parliamentarian-** Kari Kim

By Law Review Committee appointment

* **Financial Reports** 
  + **Treasurer’s Report** – Heather Ortega, Treasurer
  + Present Treasure Reports
    - May
    - June
    - July
  + Bills to be Ratified/Paid- motion to ratify checks inclusive
  + Presentation & Approval of proposed 2022-2023 Budget
  + Motion to Adopt Budget
  + **Financial Report** – John Taylor Financial Secretary
  + Present Financial Secretary Reports
    - May
    - June
    - July
    - Annual
  + **Release funds** – Heather Ortega, Treasurer, *motion to release funds*
  + Boo Bash $15,000
  + Book Fair $500
  + Breakfast with Buddies $1000
  + Bank Fee Expenses $200
  + Charitable Trusts Annual Filing Fee $25
  + Hospitality- Staff Appreciation $1000
  + Department of Justice Raffle Fee $20
  + Hospitality- Association Meetings $300
  + Hospitality- Staff Appreciation $1000
  + Association Meeting Expenses $200
  + Burbank Council PTA Assessment $400
  + Burbank Council Liability insurance $258
  + President’s Reimbursement Fund $500
  + Zoom $180
  + Officer Expenses $400
  + Reflections $750
  + Red Ribbon Week $750
  + Pirate Gear $5000
  + Room Reps $150
  + Field Trips $12,000
  + Kindness Campaign $500
  + Readathon $600
  + Weebly Website $150
  + Weebly Domain $100
  + Tax Filing $500
  + Square Fees $1000
  + Stripe Fees $1000
  + Membership Drive $500
  + Membership Rewards $100
  + Instillation Expense $100
  + Council Meeting Expenses $100
  + PBIS $500
  + Garden Program $6975
  + Garden Supplies $750
  + Walk/Ride/Roll to School Day $400
  + Parent Program $500
  + Eco Committee $300
  + DEI $1000

* **New Business**
  + **Ratification of Chairs-** Leslie Abelia, Executive VP, motion to approve
* **Executive VP-** Leslie Abelia makes motion to ratify
  + *Boo Bash- Juliette Loong, Jasmine Tuzon-Mariano & Leslie Abelia*
  + *Book Fair- Leslie Abelia*
  + *Diversity, Equity & Inclusion- Libby Minarik*
* *Eco Committee – Andrea Schowengerdt*
  + *Garden- Kim Zendejas*
* *Kindness Committee – Libby Minarik*
  + *PBIS- Anne Askernese*
  + *Read A Thon- Jen Asbury & Leslie Abelia*
  + *Red Ribbon Week- Kari Kim*
  + *Staff Appreciation- Jasmine Tuzon-Mariano, Jenna Dorman, Michelle Hildreth & Leslie Abelia*
  + *Valentine’s Day Activity- Belinda Ryan*
  + *Walk & Ride to School Day- Agnes Martin*
  + *Yearbook- Juliette Loong*
  + *Parent Program- Lindsay Gamache*
* **PTA Chairperson Reports**
* Eco Committee- Andrea Schowengerdt
* Book Fair- Leslie Abelia
* Read A Thon- Leslie Abelia/Jen
* Garden- Kim/Jen
* Boo Bash-Juliette Loong/Tim Kartiala
* DEI- Libby Minarik
* Kindness- Libby Minarik
  + **OPEN Chair Positions** – Leslie Abelia, Executive Vice President –

List open chairs & invite people to contact you for information/interest

* + - Breakfast with Buddies
    - Reflections
    - Holiday Boutique
    - Honorary Service Awards
    - Hospitality
    - See’s Candy Shop
    - Science Night
    - Kindness Committee – CO CHAIR w/Libby
    - DEI- CO CHAIR w/Libby
* **President’s Report** – Jennifer Asbury, President
  + Let’s Talk with John Paramo - Questions due September 10th
  + Ed100.org
  + Volunteer Clearance Reminder
* **Adjournment**

**Dates to Remember:**

**August 18 FFS Back to School Picnic 5:30-7:30p**

**August 23-30th Scholastic Book Fair – Library**

**August 24 Back to School Night**

**August 25 to September 5 Read A Thon**

**September 21 PTA/FFS Association Meeting - 6:30PM Library & Zoom**

**October 6 Reflections Submission Deadline - 3:30PM**